

Eligibility requirements to be awarded a contract as a Héma-Québec supplier

As a Héma-Québec supplier, you are eligible for a contract if you comply with the rules established for the requirements specified in a call for tenders.

You must also hold all the permits and authorizations required under Quebec's applicable laws and regulations.

You must therefore meet the following legal requirements:

1. Attestation de Revenu Québec

An Attestation de Revenu Québec must be provided for all procurement contracts (goods), services or construction projects with expenditures equal to or greater than \$25,000.

If you do not have an establishment in Québec, you must complete the form [Absence d'établissement au Québec](#).

If you have an establishment in Québec, visit the website of Revenu Québec : <https://www.revenuquebec.ca/en/businesses/sector-specific-measures/attestation-de-revenu-quebec/>

2. Registre des entreprises non admissibles aux contrats publics (RENA)

You must not be included in the [Registre des entreprises non admissibles aux contrats publics](#).

3. Autorité des marchés publics

You must hold an [autorisation de contracter de l'Autorité des marchés publics \(AMP\)](#) in accordance with the Act respecting contracting by public bodies (LCOP), in order to be awarded a new public contract whose expenditures (including renewal options) exceed the thresholds stipulated in the LCOP, and hold the authorization throughout the term of the contract.

- This rule applies to suppliers outside Québec.
- This rule applies to service contracts (equal to or greater than \$1,000,000,).
- You must renew your AMP authorization.
- You must proceed to renew your authorization in accordance with the time limit prescribed by the LCOP.

For further information, visit the website of the [AMP](#).

4. You must be registered with Carrefour Lobby Québec

<https://www.carrefourlobby.quebec>

5. Take note of Héma-Québec's policy respecting procurement and contract terms and conditions

<https://www.hema-quebec.qc.ca/userfiles/file/media/francais/hemaquebec/POL-00003.pdf>

- a. You must undertake to comply with a quality agreement appended to every contract between Héma-Québec and a supplier.
- b. You must undertake to comply with a confidentiality agreement.